

# Top Ten Recorders Peer-to-Peer Conference Call

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22 July 2014

*The items posted in this section are notes from conversations that are not reviewed or approved by the attendees. The information in these notes is not intended to override guidelines, policies and procedures listed elsewhere in the LMSC Guide to Operations or elsewhere on [usms.org](http://usms.org) or in the USMS rule book.*

## Attendees:

Chris Stevenson (VA), Ed Saltzman (GA), Emmet Hines (GU), Skip Thompson (MI), Lynn Morrison (NT), Jeanne Seidler (WI), Jodi Schwartz (WI), Mary Pohlman (OZ), Mollie Grover (PV), Mary Beth Windrath (AD), Paige Buehler (IW), Cheryl Gettelfinger (IN), Charlene O'Brien (PC), Laura Finnegan (CT), Ed Tsuzuki (NJ), Margaret Hair (IW), Skip Montanaro (IL), Jerry Clark (NC), Elaine Disney (NT),  
MODERATOR: Jeff Strahota (PV)

## Topics:

### 1. Certification of Pools

- ) Emmet: Sanctions Chair has full responsibility for this task. They hold on to laser and get it out to whomever needs it to measure.
- ) Ed Saltzman: Ed has 2 steel tapes and 2 lasers and does all measuring himself. USA Swimmers borrow when swimming a USA meet or a dual sanction.
- ) Steel Tape – Costs about \$56, it has its issues with ease of use.
- ) Laser – Costs about \$150 - \$350.
- ) Ed Tsuzuki suggested YouTube how-to videos may be useful for showing how to measure a pool with a steel tape and with a laser.

### 2. Who is responsible for obtaining meet backup information?

- ) Nothing is required of Top Ten Recorder by USMS; BUT the rulebook is very explicit about what is required for the record application.
- ) Backup Time = the Colorado printout – you need this for records!!
- ) Ed: In GA, the Top Ten Recorder, Sanctions Chair and Records Chair are all the same person
- ) Mollie: In PV, meet directors are very good and all know about the rules for record submission and pool measurement

### 3. How do you tabulate your LMSC Top Ten?

- ) Ed T.: NJ has a very manual system for outside meets: swimmer has to notify.
- ) Ed S.: Ed gets all meet results.
- ) Skip Montanaro: Skip has a personally-created script that he uses to maintain ILMISA's Top Ten (for individual swims only). It works very well with USMS website and the online results database. He is working on potentially getting some documentation out to other Top Ten Chairs for them to tinker, but needs another software engineer to help with the coding and documentation.
- ) Cheryl wanted to know if anyone uses Team Manager for LMSC records

- Skip T and Ed use Meet Manager, and results are flagged.
- Cheryl is experiencing a loss of some events when using MM.
- Mary: Not having any issues with TM.
- Chris: there is a flag to check to check for records with NTs. He uses TM for his offspring's Summer League and seems to aggregate results very well. He does his LMSC records in Excel.

) Talk diverted to Zone Record policies.

#### 4. How to handle non-USMS Swims?

- ) Capturing Swims from USA and Dual Sanction meets
- ) Chris: Most USA-Swimming meet result HyTek files are available online; anyone can download the file and remove all USA swimmers.
- ) Cheryl: exports USMS swimmers to a fake "MASTERS" team
- ) It may be easiest to create a meet and enter results manually
- ) Remove non-conforming meet results!

#### 5. Tips for handling Top Ten Times:

- ) Keep track with USMS's tools – they make it easy!
- ) Do your work throughout the season rather than all at the end.
- ) Screen-Capture of Swimmer Audit for sanity checks at the end of the process.

#### 6. S8 – uploading meet results within 14 days

- ) Some LMSCs are not meeting the standard to get meet results posted; could be the "fault" of either the Meet Director or the Top Ten recorder.
- ) The conversation centered on timing and uploading unofficial/official results. The end result of the conversation was that you should definitely submit results to the Meet Results Database even if they are still unofficial and there are still outstanding pool measurement issues. You can always come back and mark it complete.

#### 7. Other Topics:

- ) Adding in a sanction number after the fact? In a USMS sanctioned or recognized event, this info comes from the sanction tool.
- ) When are splits automatic? Splits are never automatic – they need to be requested by someone. Even at Nationals, when everyone receives splits, a special request is made for this to occur and needs to be approved just like an individual request
- ) When may splits be requested? See Split Notification Form. Backstroke splits MUST be made in advance of the race.
- ) Split requests from leadoffs for both recognized and sanctioned meets?
- ) See rule 105.5.5 for official explanation.
- ) In a recognized meet, if the leadoff swimmer is USMS and the remaining swimmers are not, it IS a legal split for Top Ten consideration, as long as the swim and relay are not DQd.
- ) Unattached UC## Discussion
  - o This stems from a new rule as of September 2013 that due to new FINA rules, no one may compete as "Unattached"
  - o The Club Abbreviation, Club Name and Short Club Name must all be UC##, where the ## is the code of the LMSC in which the swimmer is registered.
  - o Skip T and Chris are manually changing this in MM for their LMSC's meets.