

COVID-19 EVENT MANAGEMENT Plan

In accordance with the state of Utah [COVID-19 Transmission Index](#), formal organizations are required to complete the following event management template to assist in their efforts to plan and execute a safe event. This document must be kept and available for inspection by the local health officer or their designee.

EVENT DETAILS			
Event Name:	SUSA Mid MAY Masters Swim Meet		
Event Location:	Sand Hollow Aquatic Center 1144 N 2400 W	St. George	84770
	Bruce Schroeder (SUSA) 898 Molinaro CT	Ivins	84738
Event Host	bruceschroeder@yahoo.com		801-599-4999
Event Date(s):	May 19, 2021	May 20, 2021	
	<i>Start Date</i>	<i>End Date</i>	
Anticipated Number of Attendees: Event Type	30	30	
	<i>Per Day Total</i>	<i>Grand Total</i>	
<input checked="" type="checkbox"/> Static: events where the attendees primarily enter, watch and depart <input type="checkbox"/> Interactive: events where attendees create a traffic flow and interact with each other <input type="checkbox"/> Participant: events where attendees primarily participate in an activity or production <input type="checkbox"/> Community: events with many activities and populations centers and likely a random traffic pattern			
Employees, volunteers, players, performers, actors, etc.			
Checklist:	<input type="checkbox"/> Symptom checking symptoms checked (checklist or verbal), including temperature checks when feasible <input type="checkbox"/> Face coverings are worn in settings where other social distancing measures are difficult to maintain (exception for performers during performance) <input type="checkbox"/> Ensure that face coverings are available	<input type="checkbox"/> Provide accommodations to high-risk employees & volunteers; minimize face-to-face contact, assign tasks that allow these individuals to maintain a 6-foot distance from other employees or customers <input type="checkbox"/> Comply with distancing and hygiene guidelines	

Keep a record of attendees:

Please describe how you will record the name and contact information for each attendee, along with seating assignments or designated sitting/standing areas, to help identify and contact potential exposures.

A list of all attendees will be collected with name, email address, and phone number.

Physical distancing

Follow physical distancing requirements according to the Transmission Index. A 6-foot distance is strongly recommended between household groups at all times, including while seated, even if not required by the Transmission Index level your county is in. Congregating at any point is strongly discouraged. Please describe your plan to maintain appropriate physical distancing throughout the event.

Social distancing will be required on the deck to maintain appropriate spacing in the venue between athletes, and to minimize the number of individuals at the starting end of the pool (swimmers, timers, and officials). Swimmers will approach the blocks before a race when no other swimmers are present and the referee signals to the next event. As swimmers complete their event they will exit the pool and proceed away from congested areas. only 2 swimmers per lane in warm up and they will not be allowed to rest together at either end of the pool -

Attendees at increased risk for severe illness from COVID-19

Please describe your plan to accommodate higher-risk attendees, such as setting an established window of time for higher-risk groups to come in without pressure from crowds and/or separate entrances and queues.

Attendance is strictly limited which will also accommodate higher risk attendees.

Signage

Post signage listing COVID-19 symptoms, asking attendees with symptoms to stay home, and encouraging physical distancing. Please describe your plan to maintain signage, including the number of anticipated signs and their locations.

Signage is in place at the facility entrance. All participants will be checking in at the main desk which has additional signage. Social distancing signs are located in the locker rooms, bathrooms, and pool deck areas.

Payment options

Encourage contactless payment; disinfect between transactions at facility stores/gift shops, and comply with other retail recommendations. Please describe your plan for payment if relevant.

Payment for this event is online. Accommodations can be made for those without an online account.

Hygiene & sanitization

Please describe your plan to provide hygiene and regular sanitization throughout the event.

The Sand Hollow Aquatic Center is following a cleaning protocol as outlined in https://coronavirus-download.utah.gov/business/COVID-19_Business_Packet_FIN.pdf which is based on the CDC guidelines found at https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/REopening_America_Guidance.pdf

Additional safeguards

Please share any additional planned safeguards or measures being enacted at the event.

All participants will be informed of event precautions and requirements for safety. The meet entry form includes the COVID safety plan, swimmers are required to sign a statement agreeing to wear a mask when not competing.

Signature

Please provide the signature of the organizational representative who will be responsible for ensuring event oversight.

Bruce Schroeder

Meet Director

Printed Name

Title



Signature